Q&A Responses:

1. Can the Authority expand on the use case for tracking supplies such as cleaning supplies, building supplies and maintenance supplies?

   Answer: The application for this module is a warehouse where we keep supplies for our various departments. We have a warehouse clerk that manages these supplies and the inventory. We have several categories of supplies – building and maintenance supplies, cleaning supplies, office supplies, etc so we need to track each category separately. We also need to be able to track beginning inventory, purchases, items disbursed to various departments, and the ending inventory balance.

2. What types of reports would the Authority like to take away from their new solution in regards to warehouse inventory?

   Answer: Inventory on hand reports with quantities, unit prices and total amount. Allocation/Distribution reports showing what items were distributed (by department) during the month. Mainly basic inventory reports.

3. Is there a more immediate need to get a work order system for tracking inventory used for specific jobs, etc?

   Answer: The work order system is not in our current request but is very likely something we will be interested in for the future.